

# THE AMERICAN EYE STUDY CLUB BY-LAWS

Amended July 26, 2002

1 **Article I: NAME**  
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3 The name of this organization shall be the American Eye Study Club, Inc. (AESC).  
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5 **Article II: PURPOSE**  
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7 The purpose of this organization is to provide an opportunity for young leaders in ophthalmology  
8 to meet annually and to discuss subjects of mutual interest including scientific, professional,  
9 socioeconomic, and political issues.  
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11 **Article III: MEMBERS**  
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13 Section 3.1 Categories of members; qualifications for membership.  
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15 The members of the AESC shall be of the following categories:  
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17 (a) Active Members. Membership as an Active Member is limited to ophthalmologists  
18 certified by the American Board of Ophthalmology or the Royal College of Physicians  
19 and Surgeons of Canada. A person must be admitted to Active membership within  
20 fifteen (15) years after initial Board certification.  
21

22 (b) Emeritus Members. After ten years of Active membership, a member automatically  
23 becomes an Emeritus member. Emeritus members may attend meetings and propose new  
24 members, but they may not vote or hold office. Emeritus members may serve in an  
25 advisory capacity on committees and perform other duties at the discretion of the officers  
26 of the AESC.  
27

28 (c) Honorary Members. Honorary Membership may be bestowed by a majority vote of  
29 the membership present at any Business Meeting. Honorary members do not pay dues,  
30 vote, hold office or propose new members.  
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32 Section 3.2 Number of Members.  
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34 The maximum number of members of each category shall be as follows:  
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36 Active members, 60; Emeritus members, no limit; Honorary members, no limit.  
37

38 Section 3.3 Election of Members.  
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40 A maximum of eight (8) new members may be elected annually. After attending two Annual  
41 Meetings as defined in Section 5.1 of the Bylaws, each Active member or Emeritus member may  
42 nominate annually one person for membership. At least one seconding letter also must be  
43 submitted. If a candidate is nominated by an Emeritus member, a seconding letter must be  
44 submitted by an Active member. A member may second more than one nomination annually.  
45 The new member proposal must be submitted in writing to the Secretary-Treasurer and sent by

46 the Secretary-Treasurer to the Active members at least 30 days prior to a Business meeting.  
47 Election shall be by written ballot from Active members present and may take place at any  
48 Business meeting of the AESC. An Active or Emeritus member proposing or seconding the  
49 nomination of the new member must be present at this meeting. Four or more dissenting votes  
50 will nullify the election of a proposed member. The Secretary-Treasurer shall advise the new  
51 member of his/her election.

#### 52 53 Section 3.4 Dues.

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55 The annual dues for Active and Emeritus members shall be determined by the Active  
56 membership upon a majority vote by the Active members present at a Business meeting. Any  
57 member delinquent in payment of dues for one (1) year shall be notified by the Secretary-  
58 Treasurer. Non-payment of dues is grounds for termination of membership by a majority vote of  
59 the Active members present at a Business meeting. A member's annual dues may be waived by a  
60 vote of the officers when special circumstances exist.

#### 61 62 Section 3.5 Failure to Attend Scientific Meetings.

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64 (a) A new member who does not attend the first or second Annual Meeting after election is  
65 subject to termination of membership upon recommendation by the officers and a majority vote  
66 of the Active members present at a Business meeting. The Secretary-Treasurer shall inform the  
67 member of this action by letter.

68  
69 (b) An Active member who misses two consecutive Annual Meetings is subject to termination of  
70 membership upon recommendation by the officers and a majority vote of the Active members  
71 present at a Business meeting. The Secretary-Treasurer shall inform the member of this action  
72 by letter. In the event of extenuating circumstances, the member in question may write an  
73 explanatory letter to the Secretary-Treasurer. The member may then be reinstated by a majority  
74 vote of the Active members present at a Business meeting, but must attend the next Annual  
75 Meeting.

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77 (c) In special circumstances, exceptions to the above attendance requirements may be granted  
78 upon recommendation by the AESC officers and a majority vote of the Active members present  
79 at a Business meeting.

### 80 81 **Article IV: OFFICERS AND COMMITTEES**

#### 82 83 Section 4.1 Officers.

84  
85 The officers of the AESC shall be a President, President-Elect, Secretary-Treasurer, and  
86 Recording Secretary. These four officers shall coordinate the policies and activities of the AESC  
87 and preside at the meetings. The AESC may hire an executive director who shall have duties and  
88 authority as determined by the officers. The executive director shall report to and be supervised  
89 by the officers.

#### 90 91 Section 4.2 Nominations.

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93 A Nominating Committee consisting of the current President, who shall act as chair, and former  
94 presidents of the AESC present at the Annual Meeting shall submit the names of candidates for  
95 office. These nominees and any other individual(s) nominated and seconded by an Active  
96 member shall be subject to a vote of the Active members present at the Annual Meeting. A  
97 majority vote is required for election.

99 Section 4.3 Duties of Officers.  
100

101 (a) President. The President shall hold office for one (1) year and, as the chief executive officer,  
102 manage the general affairs of the AESC.  
103

104 (b) President-Elect. The President Elect shall serve as program chair for the Annual Meeting  
105 and succeed the President after one (1) year in office.  
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107 (c) Secretary-Treasurer. The term of office of the Secretary-Treasurer shall be two years. The  
108 Secretary-Treasurer shall perform all duties commonly incident to this office.  
109

110 (d) Recording Secretary. The term of office of the Recording Secretary shall be two years. The  
111 Recording Secretary shall keep minutes of all meetings of the American Eye Study Club.  
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113 Section 4.4 Vacancies.  
114

115 In the event that the office of President becomes vacant, the President-elect shall complete any  
116 unexpired portion of the term of office in addition to his/her own term as President. If any other  
117 office becomes vacant, a successor for the unexpired term shall be appointed by a majority vote  
118 of the remaining officers. The appointee shall be subject to approval by a majority vote of the  
119 Active members present at the next Business meeting.  
120

121 Section 4.5 Committees  
122

123 The Annual Meeting Site Selection Committee shall be composed of the officers of the AESC  
124 and any additional members chosen by the President-elect, who is the chair of the Committee.  
125 All other committees, with the exception of the Nominating Committee, will be appointed as  
126 necessary by the President.  
127

128 **Article V: MEETINGS**  
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130 Section 5.1 Annual Meetings.  
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132 The AESC will have one scientific meeting a year designated as the Annual Meeting, and it will  
133 be called at such time and place as designated by the President after having given due notice to  
134 all members.  
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136 Section 5.2 Business Meetings  
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138 The AESC shall have at least one Business Meeting of the membership each year for the election  
139 of officers, election of new members and to transact any other business of the AESC as may be  
140 appropriate. A Business Meeting will take place during the Annual Meeting of the AESC and  
141 during the annual meeting of the American Academy of Ophthalmology or in a manner  
142 consistent with Section 5.3 of these By-Laws. Notice of any Business Meeting shall be made to  
143 the membership at least 30 days in advance.  
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145 Section 5.3 Special Meetings.  
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147 Special meetings may be called at the discretion of the officers at such time and place as they  
148 shall designate after giving due notice to all members at least 30 days in advance.  
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151 Section 5.4 Quorum.

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153 A quorum shall consist of ten or more Active members present at any Annual, Business or  
154 Special meeting.

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156 Section 5.5 Vote Required.

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158 The affirmative vote of a majority of the Active members who are present at a meeting shall be  
159 sufficient to elect any officer or to transact any business, unless the matter is one upon which, by  
160 express provision of the By-Laws of the AESC, a different vote is required, in which case such  
161 express provision shall govern.

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163 Section 5.6 Notice

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165 Notice to members may be by U.S. Mail or by electronic communication sent to the address  
166 listed in the AESC's records.

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169 **Article VI: AMENDMENT OF BY-LAWS**

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171 These By-Laws may be amended at the Annual Meeting by a two-thirds vote of the Active  
172 members present. Proposed amendments shall be reviewed by the officers. A copy of the  
173 proposal shall be sent to each Active and Emeritus member at least 30 days prior to the Annual  
174 Meeting.